



## Otter Pond Homeowner's Association

### Board Meeting Agenda Wednesday, September 12, 2018; 3:00 P.M.

**Board Members ('18):** President – Lois Sailors  
Vice President – Charli Oswald  
Secretary – Roy Anderson  
Treasurer – Tim Heavers  
Member-at-Large – Mark Bollinger

Location: Timberline Bank\*, 1561 Oxbow Dr.

*\*Entrance faces Townsend; Conference Room  
nearest door (main floor)*

Email: [otterpondhoa@gmail.com](mailto:otterpondhoa@gmail.com)

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#### WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

#### ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of August 8, 2018.

#### COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

#### UNFINISHED BUSINESS:

- **Review Ditch report & condition:** Tim
  - Condition of all ditches, head gates and pipes
- **Review Landscaping/Weed Control:** Lois
- **Rental restriction covenant:** Board – Newly raised issues discussion and re-evaluation of wording.
- **Update on Bridge repair contract:** Tim

#### NEW BUSINESS:

- **Financial Review:** Tim
  - Budget and Financial Statement
  - Any outstanding collections
- **Non-Compliance Issues:** Charli Oswald
- **Spillway cleaning:** Mark – findings and recommendation
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

**NEXT REGULARLY SCHEDULED BOARD MEETING:** Wednesday, October 10, 2018 – 3:00 p.m.